Intro to Google Meet

First, you'll need a Google account. Do you have a Gmail? Y/N Y → sign in to <u>Gmail</u>

N→ set up. For convenience, you can use the link below to create a new Gmail account: <u>https://accounts.google.com/signup/v2/webcreateaccount?ltmpl=meet&continue=https%3A%2F</u> %2Fmeet.google.com&o_ref=https%3A%2F%2Fwww.google.com%2F&_ga=2.66044462.1286 036129.1605460568-1735574932.1605460568&flowName=GlifWebSignIn&flowEntry=SignUp&nogm=true

On a computer:

Once your new Gmail account is set up, sign in. Access meeting through your new Gmail account on a computer

1. Open Gmail.

(Before you join your first meeting, make sure to allow permissions for your Microphone and Camera. Once you have granted permission,

- To turn your microphone on or off, click Microphone \P .
- To turn your camera on or off, click Camera .)
- 2. To enter the call, click **Join a meeting** (you'll see that option on the left-hand side of your screen under the sub-heading Meet.)
- 3. Once you click Join a meeting a pop-up window will show up asking, "Got a meeting code?"
- 4. Enter the meeting code sent in the support group meeting email in the field and click "Join"



You're in!

-or-

On your smart phone or tablet:

Access meeting through an app, iPhone or Android

You'll need a Gmail account

You'll need the Google Meet App. To download the app:

Download Google Meet app through Google Play on Android or Google Meet app through App Store on iPhone

Once downloaded, click on the Meet app to open the app

Enter the meeting code

You're in!

-or-

Join a video meeting using a meeting link URL

With Meet, you can join a video meeting by clicking the meeting link URL sent to you in a text or email.

- 1. Click the meeting link sent to you either in a text message or email.
- 2. Follow the onscreen prompts to join the meeting.

(You'll need a Gmail account)

You're in!